

Date: \_\_\_\_\_

### Referral of Student with Possible Visual Impairment

Name of Student: \_\_\_\_\_

Person Making the Referral: \_\_\_\_\_

Age of Student: \_\_\_\_\_ Grade of Student: \_\_\_\_\_

Relation to the Student: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Phone Number: \_\_\_\_\_

School: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parent/Guardian Names:  
\_\_\_\_\_

District Supervisor's Signature:  
\_\_\_\_\_

Describe what you are seeing that made you question the child's visual function:

Have you contacted the parent/guardian regarding your concern?

Yes            No

Does this child presently have an IEP or 504 plan?

Yes            No

If you have a vision evaluation or eye doctor report (and have permission to share), please attach.

**Please return this document to:**

Mail:  
Kalamazoo RESA VI Staff  
c/o Shelly Hawthorne  
Coordinator for DHH and VI Programs  
1501 East Milham Avenue,  
Portage, MI 49002  
Attention: VI Referral  
OR

Email attached document to:  
[Shelly.hawthorne@kresa.org](mailto:Shelly.hawthorne@kresa.org)